

## HOTEL RESERVATION FORM (EVENT RATE)

### Autism Resource Centre – Asia Pacific Autism Conferences

### 19-23 June 2019

To: Call Centre MICE Reservations  
 Email: [groups@rwsentosa.com](mailto:groups@rwsentosa.com)

Address: 8 Sentosa Gateway, Singapore 098269  
 Tel: +65 65777980 Fax: +65 65778895

Website: [www.rwsentosa.com](http://www.rwsentosa.com)  
 HR: 6195466 / FH: 6195464 / HM: 6195465

#### A: Guest Information

Salutation: Prof / Dr / Mr / Mrs / Ms Nationality: \_\_\_\_\_

Family / Last Name: \_\_\_\_\_ Given / First Name: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

Accompanying Person's Name (if any) \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Flight Number/ Arrival Time: \_\_\_\_\_  
 \*official check-in time is after 1500 hrs

Departure Date: \_\_\_\_\_ Flight Number/ Departure Time: \_\_\_\_\_  
 \*official check-out time is prior 1100 hrs

\*If you are arriving between midnight and the official check-in time, please make the reservation one day prior to the date of arrival.

#### B: Room

Please select choice of hotel	Room Rates	Room Preferences (Subject to availability)	
Run of Resort (Hotel Michael / Hard Rock / Festive Hotel) Deluxe Room	S\$270.00++ per room per night (Inclusive of 1 daily breakfast & internet access)	<input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking	<input type="checkbox"/> King <input type="checkbox"/> Twin
Run of Resort (Hotel Michael / Hard Rock / Festive Hotel) Deluxe Room	S\$290.00++ per room per night (Inclusive of 2 daily breakfasts & internet access)	<input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking	<input type="checkbox"/> King <input type="checkbox"/> Twin

\*Additional person (3<sup>rd</sup> occupant) is charge at S\$70.00++ per adults per night. (Maximum number of guest allowed in a room is 3 Adults)

\*Additional walk-in breakfast at S\$39.00++ (weekday) & S\$44.00++ (weekend & Public Holiday) per adult per day/ S\$19.50++ (weekday) & S\$22.00++ (weekend & Public Holiday) per child per day

\*All rates quoted are in Singapore Dollars and are subject to 10% service charge ("Service Charge") and prevailing goods & services ("GST")

\*All late check-outs are subject to availability and the applicable room rates. Late check-out after 11:00am and before 6pm will be charged at 50% of the applicable room rate for one (1) night. Check-out after 6:00pm will be charged at 100% of the applicable room rate for one (1) night. Official check in: 1500hrs / check out: 1100hrs

**C: Room Guarantee**

Please guarantee to my credit card: **VISA / MASTER / AMEX**

Credit Card Number

.....

Card holders name

.....

Expiry Date

[MM]

[YYYY]

Signature

.....

**Terms & Conditions**

- The "Event rate" is valid for stay period of 19 June 2019 – 23 June 2019 only and applicable for bookings made before **17 May 2019**.
- All reservations are subject to rooms' availability at the time of the reservation
- In the event that the above mentioned "Event rate" is not available at the time of the reservation, best available rate will be quoted
- A credit card number is required to confirm and guarantee the reservation.
- Bed type subject to availability upon check in.
- Official check in: after 1500 hrs / Check out: before 1100 hrs.
- Pre / Post date will be based on Best Available Rates.
- Early Departure Policy: Guests who shorten their stay before their original scheduled departure date will be charged full stay room charge.
- All cancellations or changes must be made by writing via email ([groups@rwsentosa.com](mailto:groups@rwsentosa.com)) or fax (6577 8895) at least forty-eight (48) hours prior to arrival date or no-show will be subjected to one (1) night room charges which will be automatically debited from guest's credit card given in this form.